

Synthesis of Recommendations and Improvement Plan Objectives for the Implementation/Impact Evaluation of the Support Programme for Industrial Innovation

A. Policy and Programme Design

Recommendation 2	SPII's mandate to support and enhance innovation in business/industry should not be overwhelmed by a mandate to address direct job creation. SPII is not an enterprise development fund. The developments in products, productivity, scale and skills requirements that result from successful innovation will lead to long term economic growth and job creation. The direct and indirect benefits have been made explicit in SPIIs theory of change.
Recommendation 3	SPII should continue to stimulate innovation in products/processes and in geographical areas where opportunities are the greatest.
Recommendation 6	Greater linkages with other innovation actors and programmes in the private and public sectors should be encouraged. SPII should consider explicitly addressing the lack of business skills amongst some of its funded projects, particularly SMEs, through improved linkages to training programmes, incubators and other competent service providers.
Improvement Objective 1	Redefine the SPII objectives to make direct job creation as a secondary objective; enhance the geographical spread of the programme; and encourage collaboration with all the innovation actors.

B. Monitoring and Evaluation (M&E)

Recommendation 9	A set of indicators for success of SP11 itself should be determined, linked to the objectives and targets (particularly the commercialisation of approved projects) highlighted in its theory of change and benchmarked against the scheme's previous performance.
Recommendation 10	Recipients of SP11 funding should have a greater accountability to SP11 to report progress on the funded project once the funding period had ended by, for example, clearly stating reporting requirements in contracts and the use of automated emails reminding grantees of their contractual obligation to report with a link to the web-based platform.
Improvement Objective 2	Review indicators to be aligned to objectives and targets for SP11 and intensify post support reporting and monitoring.

C. Administration

Recommendation 3	The application appraisal process should more rigorously assess an applicant's prospects of successful commercialisation as a key criterion.
Recommendation 7	SP11 should formalise the internal processes that generate lessons from applications, from successful and unsuccessful projects, and from applicants' feedback following each funding round.
Recommendation 8	A web-based platform for applications, internal appraisals and project reporting data (during and post funding) should be established.
Improvement Objective 3	Implement enhanced systems to improve appraisal processes, address lessons learnt from clients and reporting.

IMPROVEMENT PLAN AND REPORTING TEMPLATE FOR IMPLEMENTATION/IMPACT EVALUATION OF SUPPORT PROGRAMME FOR INDUSTRIAL INNOVATION

Title of Evaluation	Implementation/Impact Evaluation of the Support Programme for Industrial Innovation		Date of Publication of Evaluation Report	24 April 2014
Name of Lead Department	Department of Trade and Industry (the dti)		Date of Approval of Improvement Plan	
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Date of Report		
Reporting Cycle (Mark with an X)	January - June	July- December

A. Policy and Programme Design

Improvement Objective		Redefine the SPII objectives to make direct job creation as a secondary objective; enhance the geographical spread of the programme; and encourage collaboration with all the innovation actors.				
Outputs to achieve the objective	Priority L/M/H	Activity to achieve output	By who? (Institution responsible)	By when? (Deadline)	Embedded where	Current situation/ Progress Report
Amended SPII Business Plan to include revised SPII objectives	H	<ul style="list-style-type: none"> Workshop to review the objectives of the Programme with relevant stakeholders. 	the dti	March 2015	APP	
		<ul style="list-style-type: none"> Sign off the amended business plan by relevant DG/DDG. 	the dti	August 2015	APP	
Strategic Partnership Agreements	M	<ul style="list-style-type: none"> Bi-lateral meetings with the following institutions: <ol style="list-style-type: none"> SEDA (April 2015) Innovation Hub (May 2015) TIA (July 2015) 	the dti	April - July 2015	APP	
		<ul style="list-style-type: none"> Signing of MOUs with institutions such as TIA, SEDA Incubators and Innovation Hub. 	the dti	October 2015	APP	
		<ul style="list-style-type: none"> Establish a task team to develop a marketing strategy. 	the dti DPME	May 2015	APP	
SPII Marketing Strategy	M	<ul style="list-style-type: none"> Task team meeting to develop a marketing strategy. 	the dti DPME	June 2015	APP	
		<ul style="list-style-type: none"> Implement the marketing strategy 	the dti DPME	August 2015		

B. Monitoring and Evaluation (M&E)

Improvement Objective		Review indicators to be aligned to objectives and targets for SP11 and intensify post-support reporting and monitoring.				
Outputs to achieve the objective	Priority L/M/H	Activity to achieve output	By whom? (Person responsible in bold)	By when? (Deadline)	Embedded where	Current situation/ Progress Report
SP11 performance management tool	H	• Establish a task team to develop a data collection tool.	the dti DPME	April 2015	APP of the dti and DPME	Inconsistent compliance by clients to submit performance information.
		• Workshop to develop a tool for collection of data.	the dti	May 2015		
		• Pilot the data collection tool.	the dti	June 2015		
		• Sign off data collection tool by responsible DG/DDG.	the dti	August 2015		

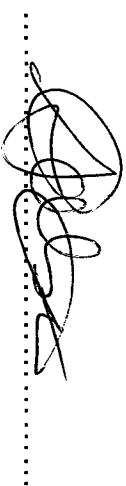
Post support tool	M	<ul style="list-style-type: none"> Review workshop to enhance existing tool for collection of post support data. 	the dti	May 2015	APP of the dti and DPME	Inconsistent compliance by clients to submit post support information. Lack of enabling platform to acquire information.
		<ul style="list-style-type: none"> Sign off post support tool by relevant DG/DDG. 	the dti	June 2015		
		<ul style="list-style-type: none"> Workshop to develop an SOP and framework document to streamline the process of collection of data. 	the dti	April 2015	Incentive's SOP	N/A

C. Administration

Improvement Objective	Implement enhanced systems to improve appraisal processes, address lessons learnt from clients and reporting.					
Outputs to achieve the objective	Priority L/M/H	Activity to achieve output	By who? (institution responsible)	By when? (Deadline)	Embedded where	Current situation/ Progress Report
Improved assessment tool	H	<ul style="list-style-type: none"> Review meeting to enhance existing assessment tool. 	the dti	August 2015	the dti Operational Plan	Inadequate emphasis on commercialisation.
		<ul style="list-style-type: none"> Sign off enhanced assessment tool by relevant DG/DDG. 	the dti	September 2015		

Web based platform inclusive of advisory services	H	<ul style="list-style-type: none"> Procure a service provider to develop an online web based platform and helpdesk. 	the dti	July 2015	the dti Operational Plan	<ul style="list-style-type: none"> Lack of accessibility by some clients. IEMS is currently being piloted by DTI and need to check if it covers recommendation 8, if it does not then try and expand it. If not possible we procure for a new system.
		<ul style="list-style-type: none"> Pilot the system. 	the dti	September 2015		
		<ul style="list-style-type: none"> Endorse web based platform by relevant DG/DDG. 	the dti	March 2016		
		<ul style="list-style-type: none"> One day seminar for reflection. 	the dti DPME	June 2015		
Reflection						

Endorsed by



Mr Lionel October

Director-General: the dti

Date: 08.01.14