



## **Department of Performance Monitoring and Evaluation**

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# **Report on the Assessment of Government Evaluations**

**Report for the Evaluation of the "Ke Moja, I'm fine without drugs" Programme.**

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**Date Evaluation was completed:** 01 October 2009

**Name of assessor:** Ray Basson

**Evaluation Number:** 211

**Date Assessment Completed:** 21 February 2013

## Evaluation Assessment Details

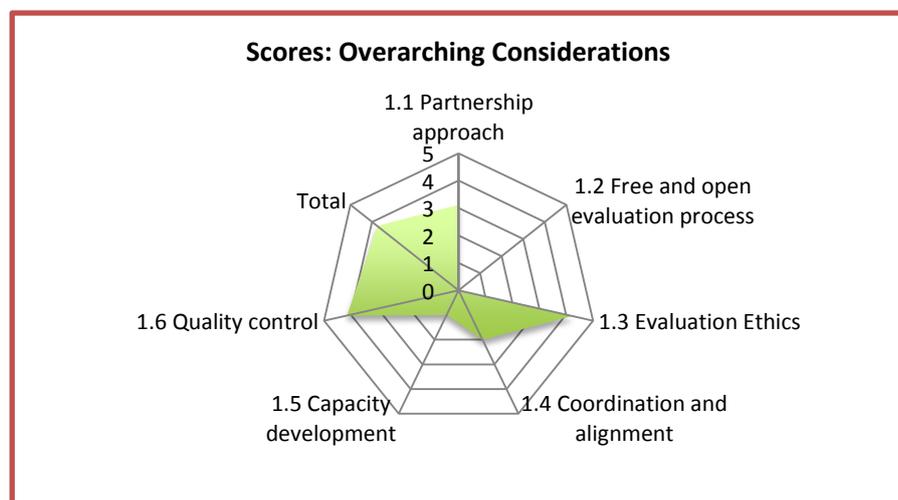
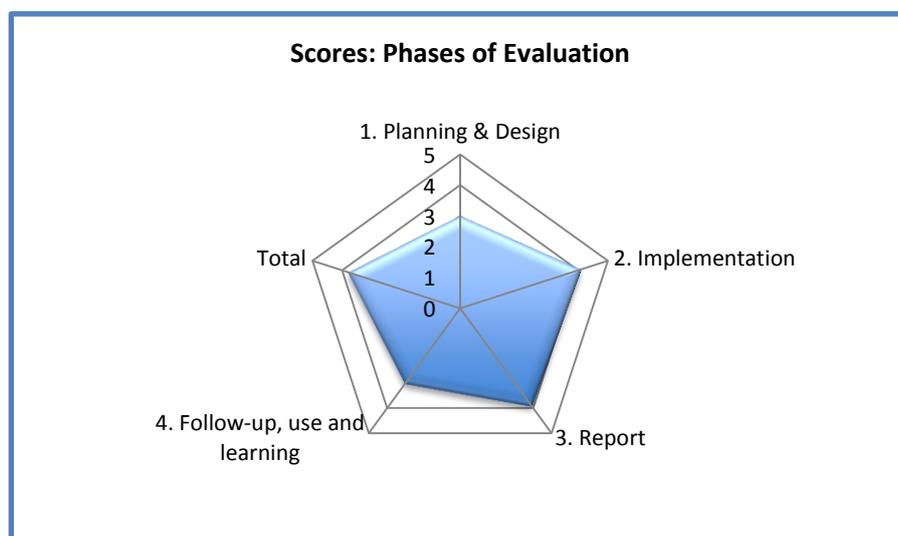
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Title of evaluation report	Report for the Evaluation of the "Ke Moja, I'm fine without drugs" Programme.
Completion Date of Evaluation	01 October 2009
Name of Assessor	Ray Basson
Evaluation Number	211
Completion Date of Assessment	21 February 2013
Initiated by	Western Cape Department of Social Development
Evaluation undertaken by	C Chames, T Norushe, W Wessels - Southern Hemisphere
Evaluation area / sector	Education
	<i>Additional</i>
National Outcome	Outcome 2
	<i>Additional</i>
Type of Evaluation	Implementation
	<i>Additional</i>
What is being evaluated	Programme
	<i>Additional</i>
Geographic Scope	Provincial
Period of Evaluation	June - October 2009
Known Cost of Evaluation	Approximately R230,000-00

### Quality Assessment Scores

Phase of Evaluation	Score
Planning & Design	3.00
Implementation	4.07
Report	3.90
Follow-up, use and learning	3.00
<b>Total</b>	<b>3.77</b>

Overarching Consideration	Score
Partnership approach	3.13
Free and open evaluation process	Not Applicable
Evaluation Ethics	4.22
Coordination and alignment	2.00
Capacity Development	1.00
Quality control	4.15



## 1. Planning & Design

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### 1.1. Clarity of Purpose and Scope in TOR

**STANDARD:** *The evaluation was guided by a TOR with at least the following sections explicit: purpose, scope and objectives; expectations regarding design and methodology; resources and time allocated; reporting requirements; expectations regarding evaluation process and products.*

#### Comment and Analysis

As it was an open tender, a ToR was developed for the evaluation which made explicit the questions to ask, methods to use, and that recommendations were to be made.

**Rating** 4

**STANDARD:** *The purpose of the evaluation was clear and explicit in the TOR*

#### Comment and Analysis

The purpose or stated "objectives" of this evaluation were to assess the Ke Moja programme and make recommendations to improve the implementation and outcomes of the programme.

**Rating** 4

**STANDARD:** *The evaluation questions were clearly stated in the TOR and appropriate to addressing the evaluation purpose*

#### Comment and Analysis

The evaluation "objectives" were clear and explicit: [i] to assess the extent to which the Future Factory has achieved its intended activities and outcomes in the roll out of the Ke Moja programme [ie: with respect to its effectiveness, project management and systems, impact, relevance, sustainability, and project model]. [ii] to assess its enablers and challenges [iii] to recommend changes that may be required to improve the implementation and outcomes of the programme.

**Rating** 5

**STANDARD: The approach and type of evaluation was suited to the purpose and scope of the evaluation TOR****Comment and Analysis**

The study appears to be an implementation evaluation: to find out what is happening and why, and make recommendations to improve the implementation of the programme.

**Rating** 4

**STANDARD: Intended users and their information needs were identified in the TOR****Comment and Analysis**

Intended users and their information needs weren't identified in planning the evaluation.

**Rating** 1

**STANDARD: Key stakeholders were involved in the scoping of the TOR and determining the purpose of the evaluation****Comment and Analysis**

Not known.

**Rating** N/A

## 1.2. Evaluation was adequately resourced

**STANDARD: The evaluation was adequately resourced in terms of time allocated**

### **Comment and Analysis**

The evaluation was planned for implementation from June to October 2009. This is an adequate amount of time for such an evaluation.

**Rating** 4

**STANDARD: The evaluation was adequately resourced in terms of original budget**

### **Comment and Analysis**

The budget for the evaluation amounted to R230,000-00, which appears appropriate for an evaluation of this type.

**Rating** 4

**STANDARD: The evaluation was adequately resourced in terms of staffing and skills sets**

### **Comment and Analysis**

The evaluation appear to be adequately resourced in terms of staffing and skills, 3 evaluators being assigned this task.

**Rating** 4

**STANDARD: Where appropriate, the evaluation planned to incorporate an element of capacity building of partners/staff responsible for the evaluand**

**Comment and Analysis**

Capacity building was not built into the evaluation.

**Rating** 1

**1.3. Alignment to Policy Context and Background Literature**

**STANDARD: There was evidence that a review of the relevant policy and programme environments had been conducted and used in the planning of the evaluation by the evaluators**

**Comment and Analysis**

No review of relevant policy or programme environments was conducted or used in planning the evaluation.

**Rating** 1

**STANDARD: There was evidence of a review of appropriate literature having been conducted and used in the planning of the evaluation by the evaluators**

**Comment and Analysis**

There was evidence of a review of global and local literature on drug use, and was used in planning the evaluation.

**Rating** 2

**1.4. The evaluation methods planned were appropriate to the project**

**STANDARD: There was explicit reference to the intervention logic or the theory of change of the evaluand in the planning of the evaluation**

**Comment and Analysis**

Not known.

**Rating** N/A

**STANDARD: Key stakeholders were consulted on the design and methodology of the evaluation**

**Comment and Analysis**

Stakeholders were consulted on the design and methods to be used in the evaluation.

**Rating** 4

**STANDARD: The planned methodology was appropriate to the questions being asked**

**Comment and Analysis**

The planned qualitative mixed methods approach was appropriate for a study of this kind. Methods included a brief desk top review, in-depth interviews and focussed group sessions.

**Rating** 4

**STANDARD: *Planned sampling was appropriate and adequate given the focus and purpose of evaluation***

**Comment and Analysis**

Random sampling was used to select the schools in the 9 DSD metro districts for study, 4 primary and 4 secondary schools. With the DSD, 6 stakeholders involved in the programme were identified for interviewing. Learner focus groups were randomly selected from classlists, and organized according to gender [4 male, 4 female] to ensure equal participation and openness in group discussions. And 8 facilitators were selected randomly too. Sampling appeared appropriate for the evaluation.

**Rating** 4

**STANDARD: *There was a planned process for using the findings of the evaluation prior to undertaking the evaluation***

**Comment and Analysis**

No, there was not a planned process for using the findings of the evaluation.

**Rating** 1

### **1.5. Inception phase**

**STANDARD: *The inception phase was used to develop a common agreement on how the evaluation would be implemented***

**Comment and Analysis**

After planning and before implementation of the evaluation, there was a planned process involving stakeholders [called a workshop] at which it was decided how the evaluation would be implemented.

**Rating** 4

## 2. Implementation

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### 2.1. Ethical Review and Considerations

**STANDARD:** *Where data was gathered in contexts where ethical sensitivity is high, appropriate clearance was obtained through an ethics review board; e.g. in evaluation involving minors, institutions where access usually requires ethical or bureaucratic clearance, and situations where assurances of confidentiality was offered to participants*

#### **Comment and Analysis**

The provincial ethical clearance procedures were followed for the evaluation, and confidentiality was maintained [for example, proper names of individuals were not used in the report]. Learners under the age of 18 had already signed consent forms for them to participate in the Ke Moja programme, which were also used by the evaluation along with a letter from the principal of a school consenting to the evaluation.

**Rating** 4

### 2.2. Evaluator independence

**STANDARD:** *Where external, evaluation team was able to work freely without significant interference*

#### **Comment and Analysis**

The evaluator [external] was able to work freely and without significant interference.

**Rating** 4

**STANDARD: The evaluation team was impartial and there was no evidence of conflict of interest**

**Comment and Analysis**

It appears that the evaluation team was impartial and there was no evidence of conflict of interest.

**Rating** 5

### 2.3. Key stakeholder involvement

**STANDARD: Key stakeholders were consulted through a formalised mechanism or institutional arrangement during the evaluation**

**Comment and Analysis**

Key stakeholders were consulted throughout the evaluation process. Workshops were in place which made it possible.

**Rating** 5

**STANDARD: Where appropriate, an element of capacity building of partners responsible for the evaluand was incorporated into the evaluation**

**Comment and Analysis**

Capacity building was not part of the evaluation process.

**Rating** 1

## 2.4. Methodology

**STANDARD: The methods employed in the process of the evaluation were consistent with those planned**

**Comment and Analysis**

Methods employed to gather data in the evaluation are consistent with those planned.

**Rating** 5

**STANDARD: Data collection was not compromised by fieldwork-level problems or unplanned diversions from original intentions**

**Comment and Analysis**

Data collection appeared not to be compromised by field-level problems or unplanned diversions.

**Rating** 4

**STANDARD: Forms of data gathering were appropriate given the scope of evaluation**

**Comment and Analysis**

Forms of data gathering were appropriate given the scope of the evaluation.

**Rating** 4

**STANDARD: The data analysis approach and methods were appropriate and sufficient given the purposes of the evaluation**

**Comment and Analysis**

Data analysis was inductive to find themes related to research questions by trawling the data, as well as using Invivo a qualitative data analysis software package. Interviews were transcribed, trawled, uploaded on a database and analysed.

**Rating** 5

**STANDARD: Key stakeholders were significantly engaged as part of the methodology**

**Comment and Analysis**

Key stakeholders were significantly engaged as part of the methodology [in a workshop].

**Rating** 4

**STANDARD: The methodology included engaging beneficiaries appropriately as a key source of data and information**

**Comment and Analysis**

Beneficiaries, principals, learners and facilitators specifically, were included as sources of data and information.

**Rating** 5

## 2.5. Project management

**STANDARD: The evaluation was conducted without shifts to scheduled project milestones and timeframes**

### **Comment and Analysis**

The evaluation was conducted within the scheduled evaluation timeframe and without major shifts in the timeline.

**Rating** 5

## 3. Report

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**3.1. Report was well-structured and presentation was clear and complete in each of these areas**

**STANDARD: Executive summary captured key components of the report appropriately**

### **Comment and Analysis**

The executive summary captured key components of the report. [pps iv-vii].

**Rating** 5

**STANDARD: The context of the development intervention was explicit and presented as relevant to the evaluation**

### **Comment and Analysis**

The context of the Ke Moja intervention globally and locally was made explicit. The prevalence of drug taking, easy access a to drugs and the extent of the problem in the Western Cape and internationally was briefly stated and relevant to the evaluation.

**Rating** 3

**STANDARD: There was a clear rationale for the evaluation questions****Comment and Analysis**

No explicit rationale appears to be given for the evaluation questions. However, it is clear that the evaluation was to assess achievements of the Ke Moja programme to improve its implementation and outcomes.

**Rating** 4

**STANDARD: The scope or focus of the evaluation was apparent in the report****Comment and Analysis**

The scope of the evaluation is provincial - it included the 9 metro districts of the DSD in the Western Cape.

**Rating** 5

**STANDARD: A detailed methodology was outlined in the relevant section of a report (full report or 1/3/25) to the point that a reader could understand the data collection, analysis and interpretation****Comment and Analysis**

The Methodology section of the report states clearly the field methods which were used, the sampling techniques as well as how data was captured and analysed.

**Rating** 5

**STANDARD: Key findings were presented in a clear way; they were made distinct from uncertain or speculative findings; and unused data was not presented in the body of the report**

**Comment and Analysis**

Key findings were presented in a clear way. Findings were grounded in evidence which distinguishes them from speculation. And, unused data was not presented in the body of the report.

**Rating** 5

**STANDARD: Conclusions and recommendations were clear and succinctly articulated**

**Comment and Analysis**

Conclusions and Recommendations were clearly stated, and were presented with a focus on the evaluation questions. It concluded that the Ke Moja programme is relevant to the needs of learners. A main recommendation is for the programme to be implemented in its entirety [6 weeks] in order to maximise its impact on the school community.

**Rating** 5

**STANDARD: Acknowledgement of limitations of all aspects of the methodology and findings were clearly and succinctly articulated**

**Comment and Analysis**

Several limitations in the evaluation were discussed in the report: difficulty in securing interviews at some schools, amongst others was one. Facilitators and principals had limited information on the programme, was another. And, in only 2 of the 8 schools finally selected was the full 6 week programme rolled out.

**Rating** 4

### 3.2. Writing and presentation

**STANDARD:** *Quality of writing and presentation was adequate for publication including: adequate layout and consistent formatting; complete sentences and no widespread grammatical or typographical errors; consistency of style and writing conventions (e.g. tense, perspective (first person, third person); levels of formality; references complete and consistent with cited references in reference list and vice versa; etc)*

#### Comment and Analysis

The quality of writing is excellent, and the layout of the report clear and consistent. Formatting was consistent too. There doesn't appear to be widespread grammatical, spelling and other errors in the report. Tables and diagrams presented data clearly and referencing was consistent.

Rating **5**

**STANDARD:** *Appropriate conventions were used in presentation of data (e.g. use of appropriate statistical language; reporting of p-values where appropriate; not reporting statistically insignificant findings as significant; clarifying disaggregation categories in constructing percentages; not using quantitative language in reporting qualitative data, etc.)*

#### Comment and Analysis

The usual conventions were used in the presentation of data. Qualitative language was used appropriately, and the discussion clear and easily followed.

Rating **5**

### 3.3. Presentation of findings

**STANDARD:** *The use of figures and tables was such that it supported communication and comprehension of results; and data reported in figures and tables was readily discernible and useful to a reader familiar with data presentation conventions*

**Comment and Analysis**

When used, tables and diagrams were clear, well introduced and presented. Data was useful in the main. And discussion of data is sharply focussed on questions and readily understood.

**Rating** 4

**STANDARD: Data analysis appeared to have been well executed**

**Comment and Analysis**

Data analysis appears to be well executed.

**Rating** 5

**STANDARD: Findings were supported by available evidence**

**Comment and Analysis**

Findings were supported by available, mainly qualitative evidence.

**Rating** 4

***STANDARD: The evidence gathered was sufficiently and appropriately analysed to support the argument***

**Comment and Analysis**

Data analysis was sufficiently and appropriately analysed, to support the argument.

**Rating** 5

***STANDARD: There was appropriate recognition of the possibility of alternative interpretations***

**Comment and Analysis**

There doesn't appear to be appropriate recognition of the possibility of alternative interpretations.

**Rating** 1

***STANDARD: The report appeared free of significant methodological and analytic flaws***

**Comment and Analysis**

The report appeared free of significant methodological and analytic errors.

**Rating** 4

### 3.4. Conclusions

**STANDARD: Conclusions were derived from evidence**

**Comment and Analysis**

Conclusions were derived from evidence.

**Rating** 4

**STANDARD: Conclusions took into account relevant empirical and/or analytic work from related research studies and evaluations**

**Comment and Analysis**

Conclusions don't appear to take into account relevant empirical and/or analytic work from related studies.

**Rating** 1

**STANDARD: Conclusions addressed the original evaluation purpose and questions**

**Comment and Analysis**

Conclusions addressed the original evaluation purpose and objectives.

**Rating** 5

**STANDARD: Conclusions were drawn with explicit reference to the intervention logic or theory of change**

**Comment and Analysis**

Conclusions were not drawn with explicit reference to the intervention logic of the programme

**Rating** 1

**3.5. Recommendations**

**STANDARD: Recommendations were made in consultation with appropriate sectoral partners or experts**

**Comment and Analysis**

Recommendations were made in consultation with some sectoral partners

**Rating** 2

**STANDARD: Recommendations were shaped following input or review by relevant government officials and other relevant stakeholders**

**Comment and Analysis**

Recommendations along with the draft report were discussed with stakeholders, and then finalized with them in a workshop.

**Rating** 4

**STANDARD: Recommendations were relevant to the policy context****Comment and Analysis**

Recommendations were relevant to the programme and its participants, rather than to the prevailing policy context.

**Rating** 1

**STANDARD: Recommendations were targetted to a specific audience sufficiently - were specific, feasible, affordable and acceptable****Comment and Analysis**

Recommendations targetted the programme and its improvement by all stakeholders. As these stand, they seem feasible and affordable.

**Rating** 4

**3.6. Relevant limitations of the evaluation have been noted****STANDARD: Relevant limitations of the evaluation were noted****Comment and Analysis**

Limitations in the data were noted in the report. Two are made explicit, whilst others remain embedded in the text.

**Rating** 3

### 3.7 Protection of participants and risk considerations

**STANDARD:** *The full report documented procedures intended to ensure confidentiality and to secure informed consent where this was needed (in some cases this is not needed - e.g. evaluation synthesis - in which case N/A should be recorded)*

#### Comment and Analysis

Provincial DSD protocols were followed to protect human subjects in the evaluation, and confidentiality was maintained as a requirement of the department.

**Rating** 4

**STANDARD:** *There were no risks to participants in disseminating the original report on a public website*

#### Comment and Analysis

Besides the usual risks to participants when going public, there appear to be no, or limited, risks to them, with the dissemination of this report on a public website.

**Rating** 4

**STANDARD:** *There were no unfair risks to institutions in disseminating the original report on a public website*

#### Comment and Analysis

Besides the usual risks to institutions which participated in the evaluation, no unfair risks to institutions appear to be had in disseminating the report widely through a public website.

**Rating** 4

## **4. Follow-up, use and learning**

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### **4.1. Presentation to stakeholders**

**STANDARD: Results were presented to all relevant stakeholders**

#### **Comment and Analysis**

The report was submitted as hardcopy and e-document to the DSD which retains ownership of the evaluation. It was not clear if the report was placed on the DSD website, or if the results were presented to all stakeholders

**Rating** **3**

### **4.2. Resource utilisation**

**STANDARD: The evaluation was completed within the planned timeframes**

#### **Comment and Analysis**

The evaluation was completed within the planned time frame.

**Rating** **5**

**STANDARD: The evaluation was completed within the agreed budget**

#### **Comment and Analysis**

The evaluation was completed within budget.

**Rating** **4**

### 4.3. Transparency

**STANDARD: The report was publicly available (website or otherwise published document), except where there were legitimate security concerns**

#### Comment and Analysis

Not known.

**Rating** N/A

### 4.4. Lessons learnt

**STANDARD: After completion of the evaluation, a reflective process was undertaken by staff responsible for the evaluand to reflect on what could be done to strengthen future evaluations**

#### Comment and Analysis

Not known.

**Rating** 4

### 4.5. Symbolic and conceptual value

**STANDARD: The evaluation study was seen by interviewed stakeholders as having added significant symbolic value to the policy or programme (eg raised its profile)**

#### Comment and Analysis

Interviewees were of the view that the evaluation was seen to have symbolic value.

**Rating** 2

**STANDARD: The evaluation study was of conceptual value in understanding what has happened and possibly in shaping policy and practice**

**Comment and Analysis**

The evaluation report added conceptual value in understanding what Ke Moja did to help learners say no to drugs. And, it should assist to refine and develop its implementation moreso than with shaping policy.

**Rating** 4

**4.6. Utilisation of findings and recommendations**

**STANDARD: There was clear evidence of instrumental use - that the recommendations of the evaluation were implemented to a significant extent**

**Comment and Analysis**

Not known.

**Rating** N/A

**STANDARD: There was clear evidence that the evaluation has had a positive influence on the evaluand, its stakeholders and beneficiaries over the medium to long term**

**Comment and Analysis**

Not known.

**Rating** N/A

## **References**

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C Chames, T Norushe, W Wessels. (2009). Draft report for the Evaluation of the "Ke Moja, I'm fine without drugs" programme.

## **List of Interviewees**

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W Wessels, Evaluator, Southern Hemisphere; Telephonic Interview, 21/2/2013.

C Chames, Project Manager, Southern Hemisphere; Telephonic Interview 21/2/2013.